

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2017/18 Actual £	2018/19 Budget £	2019/20 Budget £	Business Unit	Service Provided	Charge Levied 18/19 £	Proposed Charge 19/20 £	Comments
3,601	1,714	1,748	Archives	Search Fees Photocopying Black & White A4 Black & White A3 Coloured A4 Coloured A3 Census Prints	30.00 an hour 45.00 an hour 0.25 0.35 0.75 1.20 0.10	£30 per hour £45 per hour 0.20 0.30 0.70 1.20 1.00	Individuals Commercial Companies Brought in line with library service charges
6,210	8,228	8,393	Library Service	Lending Fees DVDs/Videos DVD Box sets CDs/Cassettes	2.00 2.00 1.00	2.00 2.00 1.00	no change as to encourage higher usage no change as to encourage higher usage no change as to encourage higher usage
55,795	39,948	40,747		Lettings Fees per hour per 2.5 - 4 hr session per day 9am to 4:30pm evening 5pm to 10pm weekly rate for exhibitions	15.00 38.00 68.00 100.00 40% commission fee on any sales during the exhibition	15.00 38.00 68.00 100.00 30% commission fee on any sales during the exhibition	no change no change no change no change New charge
				Gallery/Room Hire per week incl. public performance	£250 for non profit making organisation, £350 for profit making organisation	£250 for non profit making organisation, £350 for profit making organisation	no change
				Projector hire	£10 per hire session	£10 per hire session	no change
12,405	14,126	14,408		Fines DVD's	20p per day up to a maximum of £10 per item (adults only) £1 per day up to a maximum of £10 per item	20p per day up to a maximum of £10 per item (adults only) £1 per day up to a maximum of £10 per item	no change no change
21,539	21,595	22,026		Photocopying Black & White A4 Black & White A3 Coloured A4	0.20 0.30 0.70	0.20 0.30 0.70	no change as to encourage higher usage no change as to encourage higher usage no change as to encourage higher usage

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				Coloured A3	1.20	1.20	no change as to encourage higher usage
				Scanning	1.00 per copy	1.00 per copy	no change as to encourage higher usage
				Bespoke Research Fees			
				Private	£30 per hour	£30 per hour	no change as to encourage higher usage
				Commercial	£45 per hour	£45 per hour	no change as to encourage higher usage
				Family history training sessions		£15 per hour	New charges
				Local history enquiries e.g newspaper searches, census searches		£5 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at £5 per half hour)	New charges
				Makerspace room hire fees			
				per hour		15.00	New charges
				per 2.5 - 4 hr session		38.00	New charges
				per day 9am to 4:30pm		68.00	New charges
				evening 5pm to 10pm		100.00	New charges
				Weekly rate non-profit organisations		250.00	New charges
				Weekly rate profit making organisation		350.00	New charges
				Makerspace equipment hire per session			
				Green screen		10.00	New charges
				Recording Equipment		10.00	New charges
				Projector		10.00	New charges
				Sewing Machine		10.00	New charges
				Instruction Fees (1st induction free)			
				Staff led		30.00	New charges
				Commercial		45.00	New charges
				3D printing charges			
				3D printing per minute		0.10p	New charges

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16,695	10,230	0	Museums	Museum of Speed	2.00	2.00	Adults £2, children free (when BABS on display) Location closed during 2019/2020 for refurbishment with a view to re-opening in mid 2020	
25,877	38,538	39,309		Meeting Room Hire				
				Per hour (10am- 4.30pm)	15.00	15.30		
				per half day (up to 3 hours)	39.00	39.78		
				per day (9am to 4:30pm)	67.00	68.34		
				Out of hours (morning) per hour	25.00	25.50		
				Out of hours (evening) fixed rate	102.50	104.55		
				Exclusive hire	By negotiation			
				Classes	N/A			
				TV/Film location	250.00	255.00		
			Retail (all sites)	Cost price x 2.4				
			Refreshments (CCM, PH, KIM)	Various prices - mark up to RRP				
			Supply of digital images	25.00	25.50			
			Reproduction of images					
			Arts / crafts sales	30% commission + VAT		Adjustment in line with industry standard		